



Regular Meeting Minutes

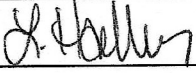
February 22, 2025

1. Call to Order by: Michelle Sankowsky, President
 - a. Time: 10:05 a.m.
 - b. Board members in attendance:
Michelle Sankowsky, President
Manny Alarcon, Vice President
Mary Chidgey, Treasurer
Rebekah Ditch, Secretary
 - c. Quorum present
2. Approval of Board Meeting Minutes from Regular Meeting held on October 26, 2024:
 - a. Motion to approve made by: Lisa Hakker
 - b. Second by: Diane Childress
3. Approval of the Treasurer's Report for period through February 22, 2025:
 - a. Motion to approve made by: Virginia Craddock
 - b. Second by: Diane Childress
4. Unfinished Old Business
 - a) Minutes from Special Meeting held on November 7, 2024, still need to be created and approved.
 - b) Management Certificate needs to be updated with the new Board President's name.
Lisa Hakker will work on editing the document and getting it filed with the County.
 - c) The Association Documents Committee to update Bylaws has no update at this time.
5. New Business / Open Forum Discussion
 - a) It was recommended by Lisa Dudley, POA Consultant for Board Members to complete Community Associations Institute training with dues of \$125 or single classes of \$69 each. The Board voted and unanimously approved to allow the President and Secretary to attend the training.



- b) Outsourcing the POA Invoicing was discussed as the billing spreadsheet needs to be reviewed and updated for accuracy, charge the next year's billing, update the template, mail merge the documents, print documents and stuff envelopes. Mary Chidgey presented a quote from Lisa Hakker to complete the scope of the project for \$500 and the Board unanimously approved.
- e) The following individuals spoke in an open forum: Van Vestra regarding the fire department's ESD proposal.
- f) Meeting adjourned at 11:06 a.m.

Recorded By:

		7/12/25
<i>Signature of Secretary</i>		<i>Date</i>